



CLUB CONSTITUTION

1. The Club shall be called Fareham Fireflies Netball Club.
2. The Club will be affiliated to Hampshire Netball of the England Netball Association Ltd.
3. The Club will adhere to all Health guidance from the Government and England Netball.

4. Aims & Objectives

To promote the personal development for all club members, participants, volunteers, and officials of the Club in relation to netball and, where appropriate, provide routes to opportunities to enhance and increase individual skills.

The aims and objectives of the club shall be to:

- Promote netball and the club within the local community
- Offer coaching and competitive opportunities in netball
- Manage training sessions
- Ensure a duty of care to all members of the club
- Provide all its services in a way that is fair to everyone
- Ensure that all present and future members receive fair and equal treatment.

5. Membership

5.1

The Club shall consist of the officers and the members.

5.2

Membership of the Club shall be open, and not restricted on the grounds of sex, race or of political, religious, or other opinions to any person in the area prepared to accept and support the objectives of the Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed, or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.

5.3

In accepting membership, a person agrees to abide with the constitution of the Club and the rulings of the Club Executive Committee.

5.4

Members will be enrolled in one of the following categories:

- Full member
- Associate member

- Junior member
- Adult member

5.5

Members may resign from membership at any time by giving one terms notice to the Club Secretary. No fees will be refunded.

6. Membership Fees.

6.1

Membership fees shall be stipulated by the finance Committee.

6.2

Fees will be paid monthly by subscription by bank transfer ONLY at the end of each month. Pro rata payments over 10 months. Members who find themselves in financial hardship, will be referred to the Hardship Policy – October 2021. Arrangements will be considered under the discretion of the Chairperson, Treasurer and Safeguarding Officer.

6.3

The Executive Committee may decide upon other charges or subscriptions at its discretion, working in consultation with the members.

7. Officers

7.1

The officers of the Club shall be:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer – Fees, income and expenditure
- Head Coach
- Junior Representative (this person must be U18)
- Parent Representatives
- Safeguarding Officer
- Membership Officer
- Affiliations Officer
- First Aid Co-Ordinator
- Kit Co-Ordinator
- Website and Social Media Co-Ordinator
- Team Manager Co-Ordinator

7.2

These officers shall hold for a period of 12 months, being elected annually at the Club AGM. All officers shall retire annually but shall be eligible for re-appointments.

7.3

Any casual vacancy occurring may be filled by the Executive Committee.

7.4

All officers are unpaid, and their roles are voluntary. Any coaches filling the officer's roles will be paid for their coaching roles as per the agreed remuneration of coaches, assistants, and apprentices.

8. Executive Committee

8.1

The club will be managed through the Executive Committee consisting of:

- Chairperson
- Vice Chairperson
- Treasurer
- Secretary
- Head Coach
- Parent Representative x 1

8.2

All members of the Committee will have the right to vote at meetings of the Club Committee.

8.3

Meeting of the Executive Committee shall be convened by the Secretary and the committee shall meet as required but not less than 4 times a year. Committee meeting dates to be set after the AGM for the year.

8.4

The quorum for the transaction of business at Executive Committee meetings shall be 6.

8.5

Every decision at a meeting of the Executive Committee shall be determined by a majority vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have the casting vote.

8.6

The coaches for the session shall be responsible for considering any application for membership and shall decide if this application should be accepted. The decision shall be in accordance with a non-discriminatory policy.

8.7

The Executive Committee may delegate some or all of its powers and making to a subcommittee. Any sub-committee must act only in accordance with the authority delegated to it by the Executive Committee.

8.8

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

9. Finance

Agreed and voted in by the Executive Committee on the 31st of January 2020. Finance committee will be made up of the:

Chairperson

Vice Chairperson

Treasurers

Club Secretary

Sub Committee for the finance committee for hardship applications only:

Chairperson

Treasurers
Safeguarding Officer

These officers shall hold for a period of 12 months, being elected annually at the Club AGM. All officers shall retire annually but shall be eligible for re-appointments.

9.1

All monies raised by or on behalf of the club shall be applied to further the objectives of the club and for no other purpose.

9.2

Fareham Fireflies Netball Club is a non-profit making organisation.

9.3

All club monies will be banked into an account held in the name of the club.

9.4

The Club Treasurers will be responsible for all the finances of the club.

9.5

The fiscal year of the club will end on 31st August 2024.

9.6

The treasurers will prepare a statement of the annual accounts up to July 2022 to an independent person to have the yearly accounts verified prior to the accounts being presented at the AGM.

9.7

A verified and audited statement of annual accounts will be presented by the treasurer at the AGM.

9.8

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two Officers.

9.9

The treasurer will allocate sum up card readers as necessary to coaching staff, committee members and kit coordinators as necessary to aid payment of training, kit and match fees.

10. Annual General Meeting and other Meetings

10.1

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 28 clear days' notice to be given to all members.

10.2

The AGM will receive a report from Officers of the Management Committee and a statement of the audited accounts.

10.3

Nominations for Officers of the Management Committee will be sent to the secretary prior to the AGM.

10.4

Elections of Officers are to take place at the AGM.

10.5

All members shall be entitled to vote at general meetings of the club and shall have equal voting rights.

10.6

The quorum for general meetings shall be 15% members present and eligible to vote.

10.7

An Extraordinary General Meeting (EGM) shall be called by an application in writing to the secretary signed by not less than 15 members. The Executive Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid requisition.

11. Voting Procedures

11.1

Each member shall be entitled to one vote.

11.2

A motion shall be carried by a single majority of those present and voting, except when the motion is a constitutional amendment which shall require a two thirds majority.

11.3

The Chairperson shall have a casting vote in addition to a deliberative vote. In their absence the Vice Chairperson will decide.

12. Property and Staff

12.1

Responsibility for all property owned by the club and for the employment of any paid staff and volunteers' rests with the Executive Committee.

13. Discipline and Appeals

13.1

The Executive Committee shall have the power to take disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club.

13.2

The Officers of the club will be responsible for disciplinary hearings of members who infringe the club rules, regulations and/or constitution. The Officers of the club will be responsible for taking any action of suspension or discipline following such hearings

13.3

There shall be the right of appeal to the Executive Committee, against any decision made by an officer of the Club.

13.4

The appeal shall normally be considered within 14 days of it being received by the Secretary.

14. Dissolution Procedures

14.1

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

14.2

In the event of dissolution, any assets of the club that remain will become the property of its members and a majority vote will be required of its members as to where the remaining assets are distributed.

15. Review of the Constitution

15.1

The constitution shall be reviewed on a yearly basis at the AGM.

15.2

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

15.3

Additions to, or alterations of the constitution shall be submitted to the secretary not less than 21 days before the date of the AGM or EGM, or with a request for a special meeting of club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.

15.4

In the event of a proposal for amending the constitution being submitted, the secretary shall inform the membership of the proposed motion not less than 14 days before the AGM.

15.5

Any alteration to the constitution shall require two-thirds majority of members present and voting.

15.6

In the event of any question or matter arising, which is not provided in the constitution, shall be dealt with by the Executive Committee, whose decision shall be final.

Declaration

Fareham Fireflys Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE: 01/09/2024

NAME: Emma Heaysman

CLUB CHAIRPERSON

SIGNED:

DATE: 01/09/2024

NAME: Mandi Mann

CLUB SECRETARY